

funded by a grant from the
**Bill & Melinda Gates
Foundation**



Gates Summer Institutes

∞ 2003 ∞

Montana State Library is very excited to announce two **new** Gates Summer Institutes (GSI) for 2003. Funding for this training comes from a Bill and Melinda Gates Foundation Training Program Grant for State Libraries. This year, the GSI will be a two-day event. One institute is planned for the western part of the state (Helena) and one for the eastern region (Billings; note the dates have changed since an earlier announcement). The Gates Training Grant will pay for all training facilities and materials, and for participants' dorm accommodations, meals and mileage.

As stipulated by the Gates Foundation, this training is designed for public library directors and staff to promote and enhance public access to technology resources. This summer, this objective will be accomplished in two ways:

1. Librarians attending will learn to meet their patrons' information needs using electronic resources related to specific subject areas. Specialists in the medical, legal, business, census/economic, geographic/water, foundation/grant, genealogy, job searching, Montanaiana, natural resources, and agriculture/livestock fields will provide librarians with hands-on experience searching the Internet, finding materials on the statewide periodical database, and locating pertinent Web sites on these selected subjects.
2. Librarians will be given the information and skills they need to be effective instructors in their libraries. By learning how to plan successful training programs and use proven adult education techniques, librarians can return to their communities and teach patrons how to utilize subject-related electronic resources on their own.

Enclosed is a Gates Summer Institute registration form. Please share this with your library staff. Each institute is limited to 40 participants. A library may register more than one person and participants may choose which of the two GSI's is most convenient in terms of date and location. You can make copies of the registration form for staff use, or the form is also available on the MSL Web site (<http://msl.state.mt.us/>).

GSI subject sessions will run concurrently and topics will not be repeated, so participants will need to make choices. Computer lab sizes are limited, too, but efforts will be made to accommodate everyone's class requests. To be sure the training addresses the specific information needs of public library staff, registrants will be asked to submit samples of the kinds of subject-specific questions they receive from patrons. These questions will be made available to GSI presenters to incorporate into their training sessions. In addition, participants will be required to complete short pre- and post-assessments to help us evaluate the benefit of the training for the Gates Foundation. Continuing education credits will be available for all institute classes.

If you have any questions about the Gates Summer Institutes, please contact Sue Jackson (1-800-338-5087 or 444-5350 or sujackson@state.mt.us). **Registration deadline is June 13.**



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Gates Summer Institutes ∞ 2003 ∞ Registration Form

Name: _____ Position: _____

Library Name: _____

Library Address: _____

E-mail Address: _____

➔ **Please select the date & location of the Institute you want to attend:**

☐ **June 24 – 25, Helena**, on the campus of *Carroll College*

☐ **August 12 – 13, Billings**, on the campus of *Montana State University-Billings*

➔ **I need a dorm room for Monday & Tuesday nights:** ☐ **Yes** ☐ **No**

INSTITUTE REQUIREMENTS: Each person attending a Gates Summer Institute must: 1) attend both days of training; 2) complete a short pre-assessment form that will be sent to registrants before the institute and must be completed before classes begin; and 3) complete a short post-assessment form. Both the pre- and post-assessments are required by the Gates Foundation grant and will be used to evaluate the outcome/benefit of the institute training. The pre-assessment will be sent before the institute begins.

COSTS: The Gates Training Grant will pay for single dorm room accommodations for 2 nights (Monday and Tuesday), for 5 meals (breakfast/lunch/dinner on Tuesday and breakfast/lunch on Wednesday; primarily served in the Student Union), and for mileage (calculated at the State rate) for participants to travel to and from the institute location. When possible, car-pooling will be arranged. In addition, all training materials and facilities will be furnished by the grant. If a participant chooses to stay somewhere other than the dorm or to eat meals on his/her own, these expenses will be the responsibility of the participant.

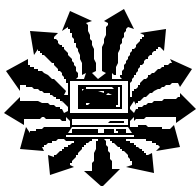
CONFIRMATION will be sent by email as registrations are received. At that time, we will ask you to submit samples of the kinds of subject-related reference questions you receive from your patrons. These specific questions will help our institute trainers prepare their classes.

Please return your registration to:

**Gates Summer Institute 2003
Montana State Library
PO Box 201800
Helena MT 59620-1800
or fax to 1-406-444-5612**

REGISTRATION DEADLINE: JUNE 13, 2003

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GATES SUMMER INSTITUTE 2003 TRAINING SCHEDULE

(note: class times might change slightly)

➔ Please indicate below which subject sessions you would like to attend during the institute. **Select one class for each time period.** Class numbers are limited by the size of the training labs. Participants desiring specific subject-related classes are encouraged to register early.

Tuesday

Lab 1

Lab 2

8:30-10:00

☐ Legal Resources

☐ Census/Economic Resources

10:00-10:30

BREAK

10:30-12:00

☐ Genealogy Resources

☐ Business Resources

12:00-1:00

LUNCH

1:00-2:30

☐ Geographic/Water Resources
(part 1)

☐ Employment Resources
(job searching)

2:30-3:00

BREAK

3:00-4:30

☐ Geographic/Water Resources
(part 2)

☐ Agriculture Resources

Wednesday

8:30-12:00

☒ All I Need to Know I Didn't Learn in Kindergarten:
How to Teach Your Peers Computers
(group combined in one classroom)

12:00-1:00

LUNCH

1:00-2:30

☐ Foundation/Grants Resources

☐ Natural Products Resources
(mining, timber, gas, oil, etc.)

2:30-3:00

BREAK

3:00-4:30

☐ Montanaiana Resources

☐ Medical Resources